

UNIVERSIDADE FEDERAL DE SÃO CARLOS Programa de Pós-Graduação em Gerontologia – PPGGero Via Washington Luís, km 235 – Caixa Postal, 676 13565-905 – São Carlos – SP - Brasil Telefone: (16) 3306-6745 E-mail: ppggero@ufscar.br Site: http://www.ppggero.ufscar.br/



#### SELECTION PROCESS NOTICE FOR THE ACADEMIC DOCTORATE OF THE GRADUATE PROGRAM IN GERONTOLOGY OF THE FEDERAL UNIVERSITY OF SÃO CARLOS, FOR ADMISSION IN THE 1ST SEMESTER OF 2025

The Coordination of the Postgraduate Program in Gerontology (PPGGero), of the Federal University of São Carlos (UFSCar), announces the opening of applications for the Selection Process for the DOCTORATE course in Gerontology, starting in the 1st Semester of 2025. The Selection Process was approved by the Postgraduate Committee (CPG) of the PPGGero, in its 105th Ordinary Meeting, held on September 4, 2024, and will be governed by the rules described in this notice.

The PPGGero has one area of concentration – "Gerontology" with two lines of research:

Line 1 – Health, Biology and Aging: Focuses on the study of the biological, psychological and social aspects of aging, as well as its evaluation and intervention processes and its epidemiological implications, in order to support management systems that can result in actions for the public and private sectors in Gerontology.

Line 2 – Management, Technology and Innovation in Gerontology: Focuses on studies on the management of individual and collective aging processes. This line is based on theoretical and practical approaches, with an emphasis on organizational models, products and services, and will support interdisciplinary research, both in concepts of technology and innovation for the environment, health and social participation, and in the relationship between people and technology.

#### **1. VACANCIES**

1.1 The selection process will be carried out to fill the vacancies in this Notice, in the modalities of open competition and reserved vacancies. This Selection Process offers 18 (nineteen) vacancies for the Doctorate course in Gerontology of the PPGGero, of which 9 (nine) for Line 1 - Health, Biology and Aging and 9 (ten) for Line 2 - Management, Technology and Innovation. The number of vacancies per professor is presented in Table 1.



The candidate must, at the time of registration, regardless of the admission option **PPGGe** (open competition or reserved vacancies), indicate a possible advisor within the related line of research (see item 3.4. REGISTRATION). There may be reassignment, according to the candidate's classification, within the same line, in the event that the vacancy is not filled by a professor. If there are not enough candidates to fill the vacancies in a given line, the remaining vacancies may be distributed in another line, respecting the overall classification of the candidates and the consent of the advisor.

1.2 Of the total number of doctoral vacancies offered by PPGGero, a minimum of 25% will be reserved for the Affirmative Action Policy, with 20% for quotas for black people (including black and mixed race people), 5% for people with disabilities, and 1 vacancy for indigenous people (see Annex H for the people who will be entitled to these vacancies.) (https://www.propg.ufscar.br/ptbr/media/arquivos/gestao-do-conhecimento/normas/politica -de-acoes-afirmativas.pdf). The reserved vacancies are distributed proportionally to the number of vacancies in each PPGGero research line. Thus, according to Table 1, of the 18 master's degree vacancies, 12 will be for general competition and 6 for those opting for reserved vacancies (four for black and brown people, one for people with disabilities, and one vacancy for indigenous people).

<b>Concentration area: Gerontology</b>			
Research Lines	Advisors	Vacancies	Reservat ion of vacancie s
Health, Biology	Profa. Dra. Aline Cristina Martins Gratão	1	
and Aging	Profa. Dra. Daniela Godoi Jacomassi	1	1
	Profa. Dra. Fabiana de Souza Orlandi	1	
	Profa. Dra. Grace Angélica de Oliveira Gomes	1	6
	Prof. Dr. Henrique Pott Junior	1	
	Profa. Dra. Karina Gramani Say	1	
	Profa. Dra. Keika Inouye	1	1
	Profa. Dra. Letícia Pimenta Costa-Guarisco	1	]
	Profa. Dra. Márcia Regina Cominetti	1	1
			1

Table 1: Number of vacancies by Research Lines

	Total	18	6
	Prof. Dr. Wilson José alves Pedro	1	]
	Profa. Dra. Vânia Aparecida Gurian Varoto	1	]
	Profa. Dra. Paula Costa Castro	1	]
	Profa. Dra. Marisa Silvana Zazzetta	1	]
	Profa. Dra. Luzia Cristina Antoniossi Monteiro	1	
Gerontology	Profa. Dra. Juliana Hotta Ansai	1	]
Innovation in	Prof. Dr. Fernando Augusto Vasilceac	1	]
Management, Technology and	Prof. Dr. Celeste Jose Zanon	1	
	Profa. Dra. Camila Bianca Falasco Pantoni	1	PPGGE PROGRAMA DE PÓS-C EM GERONTOLOGIA

# **2. SELECTION COMMITTEE**

2.1 The Selection Process for admission to the Doctorate in Gerontology at PPGGero will be conducted by a Selection Committee, established after the publication of the final list of approved applications, in accordance with the Schedule in Annex A.

2.2 The Preliminary Selection Committee will be comprised of the following PPGGero professors:

Prof. Dr. Alexander Itria

Profa. Dra. Aline Cristina Martins Gratão

Profa. Dra. Camila Bianca Falasco Pantoni

Prof. Dr. Celeste José Zanon

Prof. Dr. Cleiton Augusto Libardi

Profa. Dra. Daniela Godoi Jacomassi

Profa. Dra. Fabiana de Souza Orlandi

Prof. Dr. Fernando Augusto Vasilceac

Profa. Dra. Grace Angélica de Oliveira Gomes

Prof. Dr. Henrique Pott Junior

Profa. Dra. Juliana Hotta Ansai

Profa. Dra. Karina Gramani Say

Profa. Dra. Keika Inouye

Profa. Dra. Letícia Pimenta Costa-Guarisco

Profa. Dra. Luzia Cristina Antoniossi Monteiro

Profa. Dra. Márcia Regina Cominetti



Profa. Dra. Marisa Silvana Zazzetta Profa. Dra. Paula Costa Castro Prof. Dr. Sofia Cristina Iost Pavarini Prof. Dr. Tiago da Silva Alexandre Profa. Dra. Vânia Aparecida Gurian Varoto Prof. Dr. Wilson José Alves Pedro

2.3 The relationships or ties of candidates with the members of the Preliminary Selection Committee to be informed at the time of registration may be:

I - a professor of whom he/she is or has been the spouse or partner, even if he/she has been legally separated or divorced from the same;

II - a professor of whom he/she is an ascendant or descendant or collateral relative up to the third degree, whether such relationship is by consanguinity or affinity;

III – a professor who has a close friendship or notorious enmity with the candidate or with their respective spouses, partners, consanguineous relatives and in-laws up to the third degree;

IV - a professor who is a partner of the candidate in the same business corporation;

V - other situations of impediment or suspicion provided for by law.

Note: The case of having been exclusively a student of any member of the examining board does not constitute a relationship and should therefore not be informed on the registration form.

2.4 After the final list of registered candidates is published, the regularly registered candidate may submit a request to challenge the name included in the Preliminary Selection Committee, as explained in item 3.4. This request must be substantiated and, when applicable, accompanied by supporting documents and presented on the date, according to the Schedule in Annex A. The request for challenge must be sent to the email processosetivoppggero@ufscar.br for analysis.

2.5 The appeals and challenges of the PRELIMINARY SELECTION COMMITTEE will be analyzed and the Selection Process Organizing Committee will deliberate and publish, on the PPGGero website, according to the Schedule presented in Annex A, the result of the judgment, indicating, briefly, the reasons for the merits or denial of the appeals or



challenges. The Final Selection Committee will also be published on the date informed in the Schedule attached.

#### **3. REGISTRATION**

3.1 Candidates who hold Master's degrees in Postgraduate Programs recognized by CAPES may apply for the selection process for admission to the PPGGero/UFSCar Doctorate course. Foreign candidates must present a Master's degree. Candidates who have not yet completed their Master's degree and will complete the course by March 11, 2025 may replace the Diploma or Certificate with a Declaration signed by their advisor. If approved in the selection process, the candidate must present, at the time of enrollment, a copy of the Defense Minutes with the candidate's approval or a Declaration of completion of the course. Enrollment will be approved subject to the presentation of the respective registered diploma within a maximum period of one year, counted from enrollment; otherwise, the student will be dismissed from the Program. 3.2 Applications must be submitted within the period indicated in the Schedule presented in Annex A.

3.3 Applications must be submitted online. All documents must be attached and submitted on the form itself. Applications received by 6:00 p.m. (Brasília time) will be considered, according to the schedule. The candidate will receive a receipt for submission of the documentation automatically after submitting the form on Google Forms. If the receipt is not received immediately after submission, the candidate must resubmit the form. Submitting the documents does not guarantee that the application will be approved, therefore, the candidate must save the email confirming submission of the application form in case an appeal is needed.

3.4 To apply, the candidate must complete the application form using the electronic form <u>https://forms.gle/RRjxZ71Ka626RVmm7</u> with the data from Annex B, indicate a possible advisor and inform about any relationship or connection with any members of the Preliminary Selection Committee, as per item 2.3 of this Notice. Candidates who opt to reserve places for the Affirmative Action Policy in UFSCar's Graduate Programs must inform their condition on the application form. The ethnic-racial declaration and the declaration of the person with a disability must be made at the time of application. Applications for more than one type of competition provided for in this notice are prohibited. Candidates with disabilities and/or special needs must inform, through the



application form (Appendix D), the special conditions necessary for their participation in this selection process.

3.4.1 Candidates must also upload the following documents:

3.4.1.1 Diploma or Certificate of Completion of the Master's Degree or declaration of completion, and Academic transcript of the Master's Degree with all subjects taken, including failed ones. 3.4.1.2 Curriculum Vitae, presented in an organized and numbered manner, according to the order shown in Annex E.

3.4.1.3 Supporting documents for the Curriculum Vitae, which must be in a single PDF file and organized and numbered in the same order as Annex E.

3.4.1.4 Simple copy of ID and CPF documents or driver's license (do not attach to the curriculum). Foreign students must present a simple copy of their valid passport and visa; 3.4.1.5 Research project, according to the model in Annex F.

3.4.1.6 In the case of candidates opting for reserved places: ethnic-racial declaration (Annex C) or declaration of a person with a disability (Annex D).

3.5. The reports submitted by people with disabilities will be analyzed by a committee established by the Selection Committee. The reports must have been issued in the last 24 months. 3.6 After analyzing the documents related to the application, the selection committee will publish on the PPGGero/UFSCar website (<u>www.ppggero.ufscar.br</u>), according to the date indicated in the attached Schedule:

List of candidates whose applications were approved;

List of candidates whose applications were rejected, as well as the reason(s) for the rejection;

The new composition of the Preliminary Selection Committee, excluding members with indications of a relationship or ties to candidate(s).

3.7 Candidates whose applications are rejected may appeal exclusively by email to processoseletivoppggero@ufscar.br in view of the rejection of their application on the date indicated in the attached Schedule, stating the reasons for the rejection. Candidates in this situation may attach pertinent documents that support their appeal, in a single pdf file.

3.8 Once the appeals have been analyzed, the Selection Committee will deliberate and publish the result of the judgment, briefly indicating the reasons for the appeals being upheld or rejected, as per the date provided in Annex A.



3.9 On the same date, the Selection Committee will publish the list with the final list of registered candidates by line of research.

# 4. STAGES OF THE SELECTION PROCESS

4.1 The Doctoral Selection Process will be carried out in two stages:

Stage 1: Analysis of the Research Project (eliminatory);

Stage 2: Analysis of the Curriculum Vitae (classifying).

4.2 In each stage of the process, the examiners will assign a score on a scale of 0 (zero) to 10 (ten), up to two decimal places, without rounding.

4.3 The candidate's final score will be the arithmetic mean of the points assigned to him/her by each of the examiners.

4.4 The candidate who obtains a score lower than 50% of the score of the best candidate in the eliminatory stage of the Selection Process will be considered eliminated.

4.5 The stages of the selection process will be carried out on the dates according to the attached Schedule (ANNEX A) and changes will be announced on the PPGGero website (<u>www.ppggero.ufscar.br</u>).

# 5. STAGE 1: RESEARCH PROJECT ANALYSIS

5.1 As per the instructions in Appendix F, citations, references and other formal aspects of the project must comply with ABNT standards. The research project must have a **maximum of 12 pages**, including the pre-textual elements (title page and abstract); and post-textual elements (references). Font: Arial or Times New Roman, size 12, spacing 1.5.

Candidates who do not adapt their research projects according to the model in Appendix F and/or exceed the maximum number of pages allowed will be penalized with a deduction of two (2.0) points from their grade for this stage.

5.2 The Research Project Analysis stage is eliminatory in nature.

5.3 The Analysis will be carried out by at least 2 (two) members of the Selection Committee, one professor from each line.

5.4 In the analysis of the Research Project, the following criteria will be evaluated according to the items in Table 1:

Table 1: Evaluation criteria for research project

ITEM	SCORING



Relevance and consonance of the project with the line of research	PPGGRAMA DE POS-GO PROGRAMA DE POS-GO EM CERONTOLIDA
pertinent to the supervisor selected at the time of enrollment in this	Up to 2,5
Selective Process;	
Relevance and timeliness of the research project theme, as well as	Up to 2,5
knowledge, methodology, and expected results in the insertion area;	0 p to 2,5
Viability of the research project and its impact at local, regional, national	Up to 2,5
and international levels;	0 p to 2,5
Projection and quality of expected results.	Up to 2,5
Maximum score	10,00

5.5 Each item will have a maximum score of 2.5 points, and the Analysis phase will have a score from 0 to 10.0. Each evaluator will assign a score and the final score for this stage will be the arithmetic mean of the evaluations.

5.6 Candidates who obtain a score higher than 50% of the score of the highest-scoring candidate will be considered approved.

5.7 Appeals may be filed exclusively by email at processoseletivoppggero@ufscar.br regarding the result of the analysis of the Research Project, which must be submitted within 10 (ten) days after the announcement of the result. The appeals submitted will be analyzed and the final result of those approved in this stage will be published on the PPGGero website (www.ppggero.ufscar.br), on the date indicated in the attached Schedule.

# 6. STAGE 2: CURRICULUM VITAE ANALYSIS

6.1 The Curriculum Vitae and supporting documents must be ordered and numbered as per Annex E. Curriculum Vitae that do not comply with the order and numbering set out in Annex E will not be scored by the Selection Committee and will be given a score of zero (0.0), which will penalize the candidate's classification.

6.2 The Curriculum Vitae will be scored according to the criteria set out in Annex E and the supporting documents submitted by the candidate. The weights, in percentages for each item, are described in Annex E and the final score may range from 0 to 10.0. This stage is a qualifying stage.

6.3 An appeal may be filed exclusively by email at processoseletivoppggero@ufscar.br against the result of the Curriculum Vitae Analysis, which must be submitted within 10 (ten) days after the announcement of the result. The appeals submitted will be analyzed



and the final result of those approved in the Curriculum Vitae Analysis stage will **PPGGero** be published on the PPGGero website (<u>www.ppggero.ufscar.br</u>), on the day informed in the attached Schedule.

6.1 O currículo e os documentos comprobatórios devem ser ordenados e numerados conforme o Anexo E. Currículos que não atendam à ordem e numeração constantes no Anexo E não serão pontuados pela Comissão de Seleção e terão nota zero (0,0) atribuída - o que penaliza a classificação do candidato.

6.2 O currículo será pontuado segundo critérios constantes no Anexo E, e de acordo com os documentos comprobatórios entregues pelo candidato. Os pesos, em percentuais de cada quesito, estão descritos no Anexo E e a nota final pode variar de 0 a 10,0. Esta etapa é classificatória.

6.3 Caberá recurso, exclusivamente pelo e-mail <u>processoseletivoppggero@ufscar.br</u>, ao resultado da Análise de *Curriculum Vitae*, que deverá ser apresentado no prazo de 10 (dez) dias após a divulgação do resultado. Os recursos apresentados serão analisados e o resultado definitivo dos aprovados na etapa da Análise de *Curriculum Vitae* será divulgado no site do PPGGero (<u>www.ppggero.ufscar.br</u>), no dia informado no Cronograma em anexo.

#### 7. THE FINAL RESULT

7.1 The final result will be the ranking of candidates in descending order, according to the arithmetic mean of the score obtained in the two stages (Research Project and Curriculum Vitae Assessment), considering the number of vacancies per professor, per line, and vacancy reserve/wide competition. Candidates registered in the vacancy reserve modality who obtain passing grades in the wide competition modality will be called in the list of this last modality.

7.2 The announcement of those classified in the selection process will be made on the day according to the attached Schedule.

7.3 The final classification will be announced after analysis of the appeals on the date indicated in Annex A.

7.3.1 The appeal request of those classified in the selection process must be filed exclusively by email to processoseletivoppggero@ufscar.br, on the date indicated in the



attached Schedule, stating what is desired for the committee to review, as well as the justification and pertinent supporting documentation.

7.3.2 If no appeal is requested within the stipulated periods, the Selection Committee will issue a note informing that no appeal was requested and ratifying the result initially announced. The final classification after the appeal phase will be available on the program website, according to the attached Schedule.

7.4 After the enrollment period, according to the date described in Annex A, the waiting list of those classified by professor will be published.

#### 8. ENROLLMENT

8.1 The enrollment of regular students must be carried out during the period specified in the Schedule in Annex A, using the form: <u>https://forms.gle/ubowTtf2jKZ6KUR96</u>

8.2 Candidates who fail to enroll within the stipulated period will be considered to have withdrawn.

8.3 The following documents will be required for enrollment:

- Identity card issued less than ten years ago;
- Copy of CPF or CNH;
- Civil Registry Certificate;
- Copy of Passport (for foreign candidates);
- Master's degree diploma or, provisionally, certificate proving that the respective title has been obtained;
- Master's academic transcript;
- Proof of electoral discharge;
- Proof of discharge of military obligations.

#### 9. ENGLISH LANGUAGE PROFICIENCY

The candidate must submit, within 1 year of enrollment, a copy of the English proficiency certificate completed in the last two years or a copy of the foreign language proficiency certificate completed in the last two years and Portuguese, for foreign candidates, according to the instructions contained in Annex G. If the proficiency exam is taken at the UFSCar Language Institute (IL), the candidate must only submit proof of registration for the exam and the result will be sent by IL directly to PPGGero. The student who does not



prove proficiency within the established deadline will be dismissed from the UFSCar PPGGero.

Deaf and indigenous candidates, whose second language is Portuguese, are exempt from the obligation to submit proof of English language proficiency.

# 10. ON THE VERACITY OF STATEMENTS AND INFORMATION PROVIDED BY CANDIDATES

10.1 UFSCar reserves the right to, at any time, require candidates to prove the veracity of their statements or information provided in the selection process.

10.2 If any of the statements or information provided in the selection process for admission to the Doctorate in Gerontology course is untrue, UFSCar may adopt one of the following measures, without prejudice to applicable legal measures:

a) reject the candidate's registration;

b) disqualify the candidate whose documents have been analyzed;

c) reject the registration of the candidate called for this purpose;

d) cancel the registration of the registered candidate.

10.3 The candidate shall be guaranteed the right to a full defense and to adversarial proceedings.

#### **11. FINAL PROVISIONS**

11.1 The dates set forth in this announcement are summarized and available in the Schedule presented in Annex A.

11.2 Registration in the selection process implies full acceptance by the candidate of the rules set forth in the PPGGero Internal Regulations and this Selection announcement, which will be known to all candidates and will be available on the program's website (www.ppggero.ufscar.br).

11.3 PPGGero does not guarantee scholarships for students. Scholarships depend on availability, to be consulted at the time of enrollment, in accordance with current regulations.

11.4 Any other issues not covered by this announcement will be resolved by the PPGGero Coordination, in accordance with its authority, together with the PPGGero Committee, in accordance with the PPGGero Internal Regulations and current Internal Rules.



11.5. UFSCar reserves the right to, at any time, require candidates to prove the veracity of their statements or information provided in the Selection Process.

11.6. If any of the statements or information provided in the Selection Process for admission to the Doctorate Program in the Gerontology Graduate Program are untrue, UFSCar may adopt one of the following measures, without prejudice to applicable legal proceedings: a) reject the candidate's application; b) disqualify the candidate; c) reject the enrollment of the candidate called for this purpose; d) cancel the enrollment of the enrollment of the

11.7. Any citizen, whether a candidate or not, may also raise doubts regarding the statements or information provided by a candidate in the Selection Process, by means of a substantiated statement, sent in writing to the Selection Committee.

Coordination of PPGGero



TIMELINE		
Date	Stage	Disclosure
09/05/2024	Announcement of the notice	www.ppggero.ufscar.br
09/06/2024 a 09/16/2024	Deadline for challenging the notice, requesting clarification regarding the text of the notice	
09/17/2024	Announcement of the final version of the notice and whether there was an objection or request for clarification regarding the text of the notice	www.ppggero.ufscar.br exclusively
09/18/2024 a 10/18/2024	Candidate registration period	
10/23/2024	Announcement of the preliminary list of approved/rejected applications	www.ppggero.ufscar.br exclusively
10/24/2024 a 11/05/2024	Deadline for appealing rejected applicationss	
11/06/2024	Announcement of the list of approved/rejected applications with the times for completing stage 1	www.ppggero.ufscar.br exclusively
11/06/2024	Announcement of the members of the Final Selection Committee	www.ppggero.ufscar.br exclusively
Stage 1 – Research Project	Argumentation	
11/07/2024 a 11/14/2024	Period for completing Stage 1	In person at the Department of Gerontology
11/18/2024	Publication of the names of candidates approved and not approved in Stage 1	www.ppggero.ufscar.br exclusively
11/19/2024 a 11/29/2024	Deadline for filing an appeal against the results of Stage 1	
12/02/2024	Publication of the results of appeals from Stage 1	www.ppggero.ufscar.br exclusively
Step 2 - Resume Analysis		
12/03/2024 a 12/06/2024	Prazo para análise do Currículo	
12/09/2024	Divulgação dos candidatos classificados no processo seletivo	www.ppggero.ufscar.br exclusively
12/10/2024 a 12/19/2024	Prazo interposição de recurso em relação à classificação dos candidatos	



Final Classification and En	PPG Gero PROGRAMA DE POS-GRADUAÇÃO EM CERONTOLOCIA	
12/20/2024	Announcement of the results of the appeals and announcement of the final classification of the Selection Process	www.ppggero.ufscar.br exclusively
12/20/2024	Announcement of the list of candidates for enrollment in the first call	www.ppggero.ufscar.br exclusively
03/12/2025 e 03/13/2025	Enrollment of candidates called in the first call	Electronic form
03/17/2025	Announcement of the list of candidates for enrollment in the second call	www.ppggero.ufscar.br exclusively
03/18/2025 e 03/19/2025	Enrollment of candidates called in the second call (single period)	Electronic form
03/24/2025	Waiting list of those classified by professor	www.ppggero.ufscar.br exclusively

Secretariat of the Postgraduate Program in Gerontology Department of Gerontology Federal University of São Carlos Washington Luís Highway, km 235, Monjolinho CEP: 13565-905 – São Carlos-SP Telephone: (16) 3306-6745 Email: ppggero@ufscar.br Website: www.ppggero.ufscar.br



# ANNEX B

Attention, this form only serves as a template for filling out online, on Google Forms:

### https://forms.gle/RRjxZ71Ka626RVmm7

# **Registration form - DOCTORATE 2025**

#### PERSONAL DATA

Full name:\* Your answer Social name: Date of birth:\* Your answer Main email\* Your answer Graduate from the Institution: \* Your answer Course from which you graduated:\* Your answer Year of graduation:\* Your answer Master's degree from the Institution: \* Your answer Master's degree from which you graduated:\* Your answer Year of completion of the master's degree:\* Your answer Sex:\* Female Male Other Cell phone number: Example: (16) 99999-9999 Your answer Marital status:\* Choose Color/Race:\* Choose Has a disability:\* Choose Nationality:\* (Country of birth)



Your answer Place of Birth:\* (State and Municipality of birth) Your answer CPF No.:\* Your answer RG No.:\* (Must be exactly the same as the document, including dots, dashes and letters.) Your answer Passport for foreigners: Your answer Passport validity date for foreigners: Date Full residential address:\* (Example: street, number, complement, neighborhood, state and city) Your answer

# INFORMATION ABOUT PARTICIPATION IN THE SELECTION PROCESS

Type of participation:\* **Open Competition** Reservation of places Check the options below, if you opt for reservation of places: Black person Person with disabilities Indigenous person Attach a statement, if the candidate opts for reservation of places (ethnic-racial or person with disabilities) Add file Do you have relationships/ties with any member of the selection committee? Check item 2.3 of the Notice.\* Yes No If you have any relationship/bonds with any member of the selection committee, please provide the name(s) and type of bond: Your answer Research project:\* Your answer Possible advisor (specify the name of the advisor with whom you wish to complete your doctorate)\* Your answer

# **REQUIRED DOCUMENTS FOR REGISTRATION**

All files must be in PDF format Identity card issued less than ten years ago\*



Add file

CPF or driver's license (CNH)\*

Add file

Valid passport and visas (for foreign candidates)

Add file

Research project, according to the model Annex F (notice)\*

Add file

Diploma or Certificate of Completion of the Master's Degree or declaration of completion\*

Add file

Master's academic transcript with all subjects taken, including the Rejections\*

Add file

Curriculum Vitae, presented in an organized and numbered manner, according to the order set out in Annex E (announcement)\*

Add file

Documents supporting the Curriculum Vitae, a single PDF file, organized and numbered in the same order as Annex E of the Announcement.\*

Add file

I declare that the information and documents presented in this Application Form are true and authentic, and I also declare that I am aware that no subsequent alteration and/or addition of documents will be permitted:\*

Yes

No

I also declare that I am fully aware of the content of the ANNOUNCEMENT FOR THE SELECTION PROCESS FOR DOCTORATE IN GERONTOLOGY of the current year, of PPGGero-UFSCar, and that I agree with all the rules expressed therein:\*

Yes

No



### ANNEX C

# **Ethnic-Racial Declaration**

# Fill out in LEGIBLE writing or typed, sign in the indicated fields, scan and include in PDF format in Google Forms:

https://forms.gle/RRjxZ71Ka626RVmm7

I,		, unde	rsigned,
of nationality	, born in	/ <u>/</u> ,	in the
municipality of	, state of	, son/c	laughter
of			
and		_, marital	status
, resident	and	domiciled	at
		zip	code
, holder of identity card	no	, iss	sued on
/, issuing agency		, CP	F no.
declare, under penalty	of law that I a	um ( ) black ( ) br	rown ()
indigenous. I am aware that, in case of ideo	ological falsehoo	d, I will be subject	ct to the
sanctions prescribed in the Penal Code and ot	her applicable le	gal penalties.	
Location:	Date:		

# Qualified electronic signature of the candidate



# ANNEX D Person with Disabilities Declaration Fill out in LEGIBLE writing or typed, sign in the indicated fields, scan and include in PDF format in Google

#### Forms:

https://forms.gle/RRjxZ71Ka626RVmm7

I,					, the
undersigned, nationality		, born in _	/	/	_, in the
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			CEP _		,
holder of identity card n°			/	_/	, issuing
body	_, CPF nº _				, I
declare, under the penalties of the la	w, that I am a	person with	a disal	oility. I a	m aware
that, in the event of ideological falsel	nood, I will be	subject to th	e sancti	ions prese	cribed in
the Penal Code and other applicable	e legal penalti	es. Candidate	es decla	red "Peo	ple with
Disabilities" must attach to this dec	laration the m	edical report	provin	g their d	isability,
issued in the last 24 months. The de	termination ar	nd proof of d	isability	will be l	based on
a medical report certifying the type	and degree of	the disability	y, in acc	ordance	with art.
4th of Decree No. 3,298, of Dec	ember 20, 1	999, with e	xpress	reference	e to the
corresponding code of the Internat	ional Classifi	cation of Di	isease -	· ICD. L	ocation:
	Da	te:			

#### Qualified electronic signature of the candidate



# ANNEX E

Currículum that does not meet the order and numbering contained in this Annex will not be scored by the Selection Committee and will have a score of zero (0.0) assigned which penalizes the candidate's classification.

1. Academic and scientific training (35%)	Value of each title	Maximum score
1.1. Scientific Initiation with Grant (minimum six months)	1,0	2
1.2. Scientific Initiation without grant (minimum six months).	0,5	2
1.3. Extension Activity in the last 5 years (minimum four months)	0,25	0,5
1.4. Experience with internationalization: Internships (more than 1 month)	0,5	
1.5. Experience with internationalization: Visit (less than 1 month)	0,25	1
2. Continuing Education (10%)		
2.1. Technical training grant in research (minimum 6 months).	0,25	
2.2. Specialization (minimum 360h) Improvement/Enhancement/Residency (minimum 360h).	0,5	1
<b>3.</b> Professional experience in the area of training or teaching in the last 5 years (10%)		
3.1. Professional or teaching experience (minimum 6 months).	0,25	1
3.2. Supervision or co-supervision of scientific works.	0,25	1
<ul> <li>4. Participation in scientific events and scientific production in the last 5 years (45%)</li> </ul>	0,20	
4.1. Speaker/lecturer at scientific events or courses. Active member of a board/paper evaluator at scientific events	0,1	0,2
4.2. Presentation of paper at an international event	0,15	0.9
4.3. Presentation of paper at a national event	0,1	0,8
4.4. Book	0,5	
4.5. Chapter of a book	0,25	
4.6. Scientific article published or accepted in an indexed journal	0,75	25
4.7. Full article published in annals of indexed scientific events	0,5	3,5
4.8. Review of an indexed journal (by opinion issued)	0,1	
4.9. Publication of abstracts in annals of events	0,1	
Total	-	10



# ANNEX F

# MODEL FOR PREPARING THE RESEARCH PROJECT

Federal University of São Carlos - UFSCar Center for Biological and Health Sciences - CCBS Graduate Program in Gerontology - PPGGero

Research Project Title: <>

Name <>

Research Line <> Suggested advisor <>

São Carlos / 2023

# 

# ABSTRACT KEY WORDS:

- 1. Introduction to the problem and its relevance and adherence to the research line
- 2. Objectives
- 3. Methodology
- 4. Expected results
- 5. Schedule of activities

6. References Citations, references and other formal aspects of the project must be in accordance with ABNT rules.

Attention: maximum of 12 pages, including pre-textual elements, cover page and summary; and post-textual references. Font: Arial or Times New Roman, 12 font size, 1.5 spacing is recommended.



# ANNEX G

#### **English Proficiency**

ENGLISH LANGUAGE PROFICIENCY CERTIFICATES THAT WILL BE ACCEPTED AT THE TIME OF ENROLLMENT (Valid for two years from the date of issue)	MINIMUM SCORE
TOEFL – ITP (Institutional Testing Program, Paper-based Test)	400
TOEFL – IBT (Internet Based Test)	50
Proficiency Test applied by CICBEU Languages for PPGGero (http://www.cicbeu.com.br/)	40%, com auditivo
IELTS – International English Language Testing System	4.0
Cambridge English: Proficiency (CPE)	С
Cambridge English: Advanced (CAE)	С
Cambridge English: First (FCE)	С
TEAP (Test of English for Academic Purposes), applied by TESE Prime (http://www.teseprime.org)	50
Foreign Language Proficiency Exam administered by the Language Institute of UFSCar* or other Federal Universities	6,0
Duolingo English Test	65

\* This exam is administered by the Language Institute exclusively to candidates from partnered UFSCar Graduate Programs. Information about registration for this exam can be obtained on the website <u>www.institutodelinguas.ufscar.br</u>

#### Portuguese language proficiency

Foreign candidates from non-Portuguese-speaking countries must prove that they have passed the Portuguese Language Proficiency Exam (CELPE-BRAS) with a score equal to or higher than 5.0 (five), in addition to proving their English language proficiency, according to the criteria described in the previous item.

Note: The institutions must be contacted directly by the candidate to take the exams.



#### ANNEX H

#### DESCRIPTION OF PEOPLE WHO WILL BE ENTITLED TO RESERVED VACANCIES

1. Blacks people (black and brown): Candidates who self-declare as such in a self-declaration document completed at the time of registration for the selection process, in accordance with the criteria used by the Brazilian Institute of Geography and Statistics (IBGE), are considered black.

2. Indigenous people: The indigenous population, considered by candidates who self-declare as such, must present a declaration of their ethnicity, signed by recognized leaders of their respective community, and a declaration from the National Indian Foundation (FUNAI), attesting that the candidate resides in an indigenous community. Specific policy for this group: – Assessment and correction considering Portuguese as a second language, without prejudice to the assessment of the expected content. – Exemption from taking a proficiency exam in a foreign language or proof of proficiency in a language other than Portuguese.

3. People with disabilities: People with disabilities are those who have long-term physical, mental or sensory impairments that, when interacting with various barriers, may restrict their full and effective participation in school and society (BRAZIL, 2008). More recent legislation (Law No. 12,764; BRAZIL, 2012) considers Autism Spectrum Disorder (ASD) as a disability in its article 1, §2.

When registering, the candidate must inform (using a form with the various specificities) the type of disability and the measures necessary to take the tests.

Candidates who are classified/approved in the selection process must prove their condition by means of a medical report and/or specific exam.

Audio description will be offered, if necessary, for blind and visually impaired candidates, translation and interpretation in Libras for deaf candidates and other necessary adaptations.

Assessments and corrections must be consistent with the needs of each subgroup, namely: assessment considering Portuguese as a second language for deaf candidates; more time to complete assessments, among other resources for candidates, according to their special needs.